

The American Legion Post 48 Chesnee 820 South Alabama Street P. O. Box 323 Chesnee, South Carolina 29323 http://www.americanlegionpost48chesnee.com/

# **Range Committee Training**

Range Rules & Safety Class

Assist with RR&S Classes

#### Range Rules & Safety Class

- Scheduled for an entire year (See 2024 Meeting and Event Schedule)
- During Key Swap, Saturday & Sunday classes meet 2:00 PM
- After Key Swap, Saturday & Sunday classes meet 2:30 PM
- Thursday classes meet at 7:00 PM



#### Range Rules & Safety Class

Prior to Class set up

Forms needed:

- forms are in Chairmans hanging file box
- Sign In Form
- Key Application Forms
- Liability Agreement Forms

### **Range Committee Training**

**Range Rules & Safety Class** 

Forms needed:

- Range Rules
- DD-214 Retrieval Form
- Key Swap Schedule (January only)

#### Range Rules & Safety Class

Forms needed:

- RR&S Class Schedule
- Post Meeting & Event Schedule
- Veteran Information Form
- Printout of the Signed Liability Agreement Names

### **Range Committee Training**

#### **Range Rules & Safety Class**

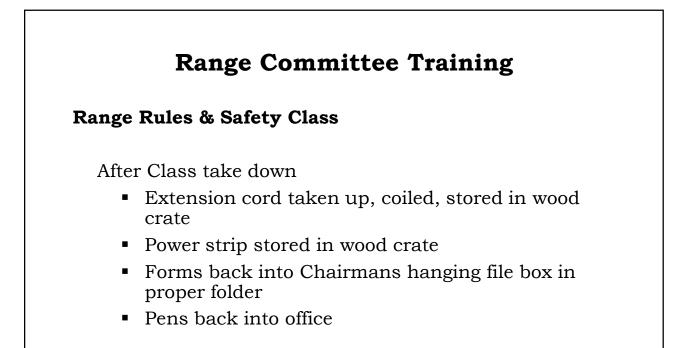
Equipment Used

- Pens (in the office in box marked Range)
- Laptop (capable of running Power Point)
- Projector Epson (large {>10} group)
- If using projector, use Screen in office

#### Range Rules & Safety Class

Equipment Used

- Television Screen (small {<10} group)</li>
- Extension Cord with power strip
- Show & Tell Items



#### Range Rules & Safety Class

After Class take down

- Display equipment unplugged from lap top & electrical connection
- Signs (door) entry table stored in form box
- Television set stored in Post store room (HDMI cable stays with TV)
- Epson projector stored in its box with power cord